

## **BEHAVIORAL HEALTH AND HUMAN SERVICES LICENSING BOARD**

**Will meet on  
Monday, May 24, 2010  
at 9:00 a.m.**

**In the Indiana Government Center-South  
402 West Washington Street, W064  
Indianapolis, Indiana 46204**

- I. LICENSURE APPLICATION REVIEW** 8:00 a.m.
- II. CALL TO ORDER AND ESTABLISHMENT OF QUORUM** 9:00 a.m.
- III. ADOPTION OF AGENDA**
- IV. APPROVAL OF MINUTES FROM APRIL 19, 2010**
- V. PERSONAL APPEARANCES** 9:00 a.m.
  - A.** Janet S. Pottoroff, License #33005287A  
Re: Positive Response on Renewal Application
  - B.** Karin Heidi Metcalf, License #34003269A  
Re: Positive Response on Renewal Application
  - C.** Dana Elaine Cochran Wiley, License #33002583A  
Re: 3+ Years Expired Renewal Application
  - D.** Brenda Elander Comer, LCSW Applicant  
Re: Repeat Exam Applicant
  - E.** Melanie D. Stumm, LCSW Applicant  
Re: Repeat Exam Applicant
  - F.** Geraldine Thomas, LSW Applicant  
Re: Repeat Exam Applicant
  - G.** Pamela K. Ballard, LCSW Applicant  
Re: Repeat Exam Applicant
- VI. DELIBERATION AND FINAL VOTE OF ACTION TAKEN BY ALJ**
  - A. In the Matter of Marchell Hunt**  
Administrative Cause No. 2010 BHSB 002  
Re: Application Denial Appeal
- VII. ADMINISTRATIVE HEARINGS** 9:10 a.m.
  - A. In the Matter of Jon Davidson**  
Administrative Cause No. 2002 BHSB 007  
Re: Default Hearing
- VIII. OLD/NEW BUSINESS**
  - A. Licensure Reinstatement for Licenses Expired for Three-Plus Years**
    - 1. Kathryn J. Womack States, License #33003600A
    - 2. Karen Mae Parker, License #39000198A
    - 3. Kathy D. Kuss, License #33002110A
  - B. Continuing Education Waiver Requests**
    - 1. Joseph W. Smedley, Ph.D., License #39002003A
  - C. Addictions Counselor Certification Review**
    - 1. National Board for Certified Counselor's (NBCC) Master Addictions Counselor (MAC)
    - 2. Indiana University East
    - 3. Indiana University South Bend
  - D. Addiction Licensure Application Clarifications**
    - 1. Degrees and Certifications Accepted
    - 2. Work Experience (Volunteer vs. Paid Work Experience)
    - 3. Waivers of Requirements
    - 4. Self-Employment Verification
  - E. New Transcript Policy**
  - F. ASWB Discussion**
    - 1. Board Member Training
    - 2. Pass/Fail Rates
    - 3. Discussion: L.E.A.P. – Licensing ExAm Preparation Services, LLC

4. Creation of the Canadian Council of Social Work Regulators
5. Spring Conference Update

**IX. CE SPONSOR APPLICATION REVIEW**

- A. Bennacht Counseling and Consulting, LLC
- B. Indianapolis Institute for Families, Inc.

**X. FORMAL ADOPTION OF APPLICATION REVIEWS**

**XI. ADJOURNMENT**

**Next Scheduled Meeting Date is:  
Monday, July 26, 2010**